



Freestyla Construction & Recruitment Limited
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HIRING PEOPLE

DOCUMENTS TO BRING TO INTERVIEW

- Passport or Birth Certificate (if no passport)
- IRD Number or GST Number
- Bank Account Number
- Driver's License (if you have one)
- Site Safe Passport (if you have one)
- Any other tickets or certificates you have

UPON EMPLOYMENT YOU WILL BE REQUIRED TO

- Completely fill out a Tax Code Declaration Form
- Complete a new starter form
- Read and discuss our Code of Compliance
- Have your photo taken
- Sign and take a copy of our Health and Safety Manual which you agree to read and learn.
- Undergo a pre-employment drug test – **PLEASE LET US KNOW IF YOU ARE UNLIKELY TO PASS**
- Bring your site safe passport or let us know if you do not have one
- Have your tools to do your job, e.g.: Carpenter – Apron, hammer, square, tape measure, nips, spanner, string line, never ending supply of pencils, earmuffs, chisel, Stanley knife, handsaw, crow bar/doggie bar – you should also have a skill saw, battery drill, level

UPON EMPLOYMENT YOU WILL BE REQUIRED TO HAVE

- A Contract to be read, discussed, agreed upon and signed off
- PPE gear for the job - hard hat, vest, gloves, specs.
- In winter 1 set of wet weather gear only will be issued.
- All PPE gear provided by Freestyla Constructors Limited is the property of Freestyla Constructors Limited. New gear issued must be returned to Freestyla Constructors Limited before any final payment will be made.
- Steel cap lace up boots are the standard requirement for most projects